



# Takapuna Grammar School

5 July 2017

Dear Parents and Caregivers of **Year 9 and 10 Students**

All junior mid-year reports will be available online at the KAMAR Parent Web Portal <https://portal.takapuna.school.nz/student/index.php> from 3.00 pm, Wednesday, 5 July. The reports provide current feedback regarding your student's work habits, attitude and progress. You will need to log in to the KAMAR Web Portal with the username and password that has been emailed to you. If you have more than one student enrolled at the school you will need a separate Parent/Caregiver login for each student. If you need help accessing your student's report, please email [ictservices@tgs.school.nz](mailto:ictservices@tgs.school.nz). Please note that for security reasons, requests for KAMAR usernames and passwords can only be made by email. Contact the Main Office on 489 4167 if you require a hard copy.

We remind you that our reporting evening is **Wednesday, 23 August**. This report evening provides an opportunity to meet your student's teachers and discuss any concerns you might have. If the report indicates that your student is not exhibiting good study habits this year, we recommend that you and your student attend this meeting.

Staff will be available between **4.00 and 7.00 pm**. Appointments are made online. Bookings will be open from 3.00 pm, Wednesday, 5 July until midday, Wednesday, 23 August. Please refer to your student's report for subjects and corresponding teachers when making appointments. Go to the school website [www.takapuna.school.nz](http://www.takapuna.school.nz). From the Homepage click on "Parent Teacher Interviews" under QUICKLINKS. There will be step-by-step instructions to help you select appointment times.

The school code for booking appointments is **6rx7k**

If you require assistance booking appointments, please ring the school on 489 4167 Ext 9262 or email [m.lister@tgs.school.nz](mailto:m.lister@tgs.school.nz).

Please collect a school map from reception or Student Services to assist you in finding your student's teachers. Staff names and rooms are printed alongside the map.

Yours sincerely

William Scovell  
Deputy Principal



WORLD SCHOOL

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